

# BRINKLEY FAULCON

Looking for Management Consultant/Project Management Role

+1-

@ brettfaulcon@gmail.com

## SUMMARY

Dynamic leader with over 10 years of experience in project and program management, real estate, consulting, contracting, leasing, business and data analysis

## PROFESSIONAL EXPERIENCE

### Founder And President

#### BloqMaze

2025 - Present  Littleton, CO

##### Company Description

- Real estate solutions and consulting business specializing in property management, sales (buy and sell side), leasing, acquisitions, and investments

### Licensed Real Estate Broker

#### Your Castle Real Estate

11/2022 - Present  Denver, CO

##### Company Description

- Buy and sell real estate with over \$3 million in transaction volume
- Provide consultation services and opinions of value to over 30 customers through detailed market analysis and historical location reviews

### Community Business Manager/Program Manager

#### U.S. General Services Administration (GSA)

11/2019 - Present  Lakewood, CO

##### Company Description

- Supervise and lead regional division of 22 employees with over 500+ leases
- Spearhead change management program adding 4+ additional employees, decreasing customer escalations by 90%, and generating new award management system that reduced errors by 50%
- Develop new data system that centralized project, customer, and inspection data into one information hub
- Serve as subject-matter expert on LMT (legacy record system), federal contracting, lease management, procurement law, and pricing policy

### Lease Administration Manager/Project Manager

#### U.S. General Services Administration (GSA)

01/2015 - 11/2019  Lakewood, CO

##### Company Description

- Managed 45 federal leases with more than 6,000,000 square feet of space and oversaw federal contracts worth in excess total of \$500 million
- Oversaw planning, execution, completion and closeout of over 100+ construction alteration and tenant improvement projects in addition to over 50+ overtime utility procurements
- Wrote SOWs, created SCE/estimates, conducted quality audits and inspections, developed sustainability programs and projects, developed customer satisfaction and end user evaluation programs

## TECHNICAL SKILLS

Microsoft Project	Lucidchart		
Smartsheets	Power BI	GREX	LMT
Tableau	JIRA	Python	AutoCad
Active Public Trust Clearance			
Microsoft Excel	Microsoft Access		

## EDUCATION

### Bachelors Degree in Political Science

#### University of Virginia

08/2004 - 05/2008  Charlottesville, VA

### Masters Degree in Public Administration

#### American University

08/2011 - 05/2013  Washington, DC

## CERTIFICATIONS

- Project Management Professional PMP**  
Certified ID: 1986189 (December 2016 - December 2019)
- LEED Green Associate ID: 10789624**  
(January 2017 - August 2021)
- Colorado Real Estate License**  
FA.100089812 (November 2020 - present)
- Investment Banking Institute**  
Certificate (2013)

## VOLUNTEERING

### Member

#### Denver Metro Association of Realtors

2021 - Present

Member based organization dedicated to advancing interests of real estate industry in the Denver metro area.

### Member

#### Kiwanis of Columbine

2022 - 2024

Community service organization committed to helping the youth, elderly, and underserved populations

## PROFESSIONAL EXPERIENCE

### Building Manager/Project Manager

#### U.S. General Services Administration (GSA)

📅 07/2013 - 12/2014    📍 Washington, DC

##### Company Description

- Ran operations and maintenance program for a 300,000 sq ft building
- Served as project manager for more than 20+ alterations and construction totalling more than \$3 million
- Created RFPs, RFQs, reviewed architectural plans, practiced requirements development with planning and execution, managed O&M/janitorial contracts with annual cost over \$5 million, conducted quality control and quality assurance, and maintained budgets in excess of \$1 million

### Management and Program Analyst

#### U.S. General Services Administration (GSA)

📅 02/2012 - 07/2013    📍 Washington, DC

##### Company Description

- Customized automated workflow management system that reduced printing costs by 100%, cut service delivery times by 75%, and enhanced security and data governance
- Directed Triangle Service Center Program Review spanning 7 buildings and identified over 100 deficiencies in addition to piloting deficiency improvements report that became the regional standard
- Programmed regional data system that populated cost estimates for over 1000+ capital projects

### Clerk

#### U.S. Department of Justice, Bureau of Prisons (BOP)

📅 01/2012 - 02/2012    📍 Washington, DC

##### Company Description

- Designed nationwide database for union grievances using MS Access
- Reformatted and updated agency website with new graphics and program content

## VOLUNTEERING

### Vice President and Treasurer

#### Blacks In Government

📅 2021 - Present

Help professionals become leaders in the federal government workplace and support communities

## PERSONAL INFO

### Sports

Philadelphia Eagles, Boston Red Sox and UNC Tarheels fan

### Misc

Trivia nerd, book lover, traveler, bowler